

Committee of Occupational Therapy Minutes

Date: February 6, 2004

Time: 11:07 a.m. CDT

Location: Cumberland Conference Room
Ground Floor, Cordell Hull Building
425 Fifth Avenue North
Nashville, TN 37247-1010

Members Present: Anne Brown, Chair
Camelia Williams
Linda Franklin, Secretary
Susan McFadden

Members Absent: Corene Coffey

Staff Present: Mary V. Webb, Board Administrator
Dianne Birkner, Unit Manager
Nicole Armstrong, Advisory Attorney
Jerry Kosten, Regulations Manager

A quorum being present, the meeting was called to order at 11:07 a.m., by Anne Brown, Chair

Office of General Counsel (OGC)

Ms. Armstrong explained the conflict of interest policy and requested that all Board members who had not signed the policy, to review and sign.

Ms. Armstrong reported that there would be a roll call vote for rule 1150-1-.15 regarding Orders of Compliance and Order Modifications, and Personal Appearances later in the meeting.

Ms. Armstrong reported that the Office of General Counsel, Tennessee Department of Health, currently has twelve (12) open files pertaining to the Boards of Occupational and Physical Therapy Examiners. One (1) pertains to Occupational Therapist, one (1) pertains to Occupational Therapist Assistants.

Minutes

A motion was made by Ms. Williams and seconded by Ms. Franklin to accept the minutes of the November 14, 2003 meeting as amended. The motion carried.

Applicant Interviews

Nickie Hollenbeck – Ms. Hollenbeck appeared before the board to explain a misdemeanor conviction that took place in the year 2000. A motion was made by Ms. McFadden and seconded by Ms. Franklin to approve Ms. Hollenbeck for a license. The motion carried.

Rulemaking Hearing

Mr. Kosten, Regulations Manager, Division of Health Related Boards, informed the Committee of a notice of Rulemaking hearing to be held on April 28, 2004 for the purpose of making rules consistent with the statutes and to correct some of the language in the rules. A motion was made by Ms. Franklin and seconded by Ms. Williams to approve the rulemaking hearing. The motion carried.

Mr. Kosten, presented the committee with the rulemaking hearing held on December 23, 2003 regarding: Order Modifications, Orders of Compliance, and Mandatory Appearances by Licensees at the end of their disciplinary periods. A motion was made by Ms. McFadden and seconded by Ms. Franklin to accept the rule amendments. The motion carried. A roll call vote was held and all members present voted yes.

Continued Competency

Ms. Williams reported that the Task Force Committee is making progress on the continuing competency requirements and that they are open to any suggestions. The Task Force Committee met with Mr. Kosten to discuss the progress they have made thus far. Ms. Williams also suggests that the Licensing Board not pre-approve courses for continuing education and she would like for the rules to reflect this.

Ms. McFadden would like for a mechanism to be in place to communicate with licensees regarding the continuing education requirements.

Modality Course Approval Request

There were no requests at this time.

Administrative Report

Ms. Webb reported that the number of Occupational Therapists that have active licenses as of December 2003 were, 1473, retired - 355, and failed to renew – 892. For Occupational Therapists Assistants – active 674, retired – 110, and failed to renew – 277.

Peer Assistance Program

Ms. Leanne Busby, Director for the Tennessee Professional Assistance Program, gave a report of the financial status of the program. Ms. Busby reported that there are currently no Occupational Therapists/Assistants enrolled in the program at this time. Ms. McFadden wanted a break down of

how the budget was being utilized. Ms. Busby did not have those figures. The Committee requested a break down of the totals at it's next scheduled Committee meeting.

Investigations and Disciplinary Reports

Ms. Lea Phelps, Disciplinary Coordinator for the Office of Investigations, reported that only one complaint is currently being monitored.

Financial Report

Ms. Birkner presented the financial report which indicates a surplus of \$ 446, 154.

Ratifications

A motion was made by Ms. Williams and seconded by Ms. McFadden to approve new licenses. The motion carried. A motion was made by Ms. Franklin and seconded by Ms. Williams to approve the reinstatement of licenses with Ms. McFadden recusing herself. The motion carried.

Adjournment

There being no further business, the meeting was adjourned at 1:50 p.m.

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